



TABE 13 & 14

Test Directions

ONLINE

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FREQUENTLY ASKED QUESTIONS

1 Q: May I administer tests to examinees with disabilities or other special needs?

A: Yes, but be sure to read and understand the information in the “Assessment Accommodations” section, Pages 7–9 of this manual.

2 Q: Do I need to follow test administration instructions exactly?

A: Yes. Following the test administration instructions exactly ensures similar testing conditions in all testing rooms. Test directions should be read aloud exactly as written.

3 Q: May I use test questions in advance of testing to help my examinees practice?

A: No. Examinees must not be exposed to test content before the actual testing. However, you may use the Online Tools Training (<https://wbte.drcedirect.com/TABE/portals/tabe>) for preparation.

4 Q: May I administer the content area tests in any order I choose?

A: Yes. Content area tests can be administered in any order necessary.

Before Testing

BEFORE TESTING

Step 1: Check the Test Materials

Check to be sure you have received the materials listed below. If any materials are missing, notify your Test Coordinator.

PROVIDED FOR THE EXAMINER

- ☐ Test Directions

PROVIDED FOR EACH EXAMINEE

- ☐ TABE test ticket

ADDITIONAL MATERIALS NEEDED FOR EACH EXAMINEE

- ☐ scratch paper for solving mathematics problems
- ☐ no. 2 pencil with good eraser

In addition, be sure to have a watch or clock available.

Step 2: Plan the Testing Schedule

- ☐ Review the tests and test directions in advance.
- ☐ Plan test administration for examinees requiring accommodations.
- ☐ Administer the tests, if possible, during the middle of the week.
- ☐ Allow sufficient time to complete a content area in a single testing session.
- ☐ Schedule breaks when total testing time will exceed 60 minutes. Be sensitive to examinees' fatigue levels and attention spans and be prepared to alter your schedule as necessary.
- ☐ If the entire group of examinees completes a timed section early, stop timing that section.
- ☐ Allow time for make-up sessions for examinees who miss a test session.

Working with Proctors

Review your plans with proctors prior to testing.

Proctors can help you

- ☐ arrange the testing room.
- ☐ distribute test materials.
- ☐ make sure examinees are working in the correct test session.
- ☐ prevent talking or sharing of answers among examinees.
- ☐ collect materials at the end of the testing session.

Testing Times

TABE 13 & 14 operational testing time was determined based on empirical data from the field-test study. The testing time was designed with maximum allowable time to allow adult learners to complete the test. Accurate timing of the TABE tests ensures reliable test results. While TABE is not a speed test, most examinees will finish faster than the maximum allowable time and some may not complete all of the test items in a subtest. The testing times are generous and give examinees ample opportunity to demonstrate the range of their skills in a subtest and finish the test. TABE 13 & 14 was designed to provide flexibility in scheduling to fit the various needs of programs serving adults.

Before Testing

Practice Test Session & Survey Session

Each test ticket will include a login for a Survey Session and a Practice Test Session.

The practice test questions in TABE 13 & 14 are now delivered in a separate test session to be administered prior to the operational test sessions. Please plan time for examinees to complete the practice test questions before they take their tests. The practice test questions are also available in the TABE 13/14 Online Tools Training (OTTs) at any time for staff and examinees to familiarize themselves with the item types present on the TABE 13 & 14 forms.

The purpose of the survey research questions is to gather demographic information about examinees that DRC is required to report to the National Reporting System for Adult Education. Examinee responses will only be used for research and reporting purposes and will not impact their scores on the operational test. Please plan time for examinees to complete the survey research questions before they take their tests and confirm examinees have completed all questions, as this information is required by the NRS to ensure the TABE 13 & 14 tests are fair, reliable, and valid for all populations of examinees.

Administration Times

Locator Test

ACTIVITY/TEST

TESTING TIME

For each test section, add 5 to 10 minutes for reading directions.

☐ Fill in examinee-identifying information	
☐ Locator Test	75 minutes in total
• Reading	35 minutes
• Mathematics—Part 1	10 minutes
• Mathematics—Part 2 (<i>Scientific Calculator</i>)	10 minutes
• Language	20 minutes

Level E

ACTIVITY/TEST

TESTING TIME

For each test section, add 5 to 10 minutes for reading directions.

☐ Reading—Survey	5 minutes
☐ Reading—Practice Test	10 minutes
☐ Reading—Part 1	50 minutes
☐ Reading—Part 2	50 minutes
☐ Mathematics—Survey	5 minutes
☐ Mathematics—Practice Test	10 minutes
☐ Mathematics—Part 1	45 minutes
☐ Mathematics—Part 2	15 minutes
☐ Language—Survey	5 minutes
☐ Language—Practice Test	10 minutes
☐ Language	50 minutes

Before Testing

Level M

ACTIVITY/TEST	TESTING TIME
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For each test section, add 5 to 10 minutes for reading directions.

☐ Reading—Survey	5 minutes
☐ Reading—Practice Test	10 minutes
☐ Reading—Part 1	50 minutes
☐ Reading—Part 2	50 minutes
☐ Mathematics—Survey	5 minutes
☐ Mathematics—Practice Test (<i>Basic Calculator</i>)	10 minutes
☐ Mathematics—Part 1	45 minutes
☐ Mathematics—Part 2 (<i>Basic Calculator</i>)	15 minutes
☐ Language—Survey	5 minutes
☐ Language—Practice Test	10 minutes
☐ Language	50 minutes

Level D

ACTIVITY/TEST	TESTING TIME
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For each test section, add 5 to 10 minutes for reading directions.

☐ Reading—Survey	5 minutes
☐ Reading—Practice Test	10 minutes
☐ Reading—Part 1	50 minutes
☐ Reading—Part 2	50 minutes
☐ Mathematics—Survey	5 minutes
☐ Mathematics—Practice Test (<i>Scientific Calculator</i>)	10 minutes
☐ Mathematics—Part 1 (<i>Scientific Calculator</i>)	45 minutes
☐ Mathematics—Part 2	15 minutes
☐ Language—Survey	5 minutes
☐ Language—Practice Test	10 minutes
☐ Language	50 minutes

Level A

ACTIVITY/TEST

TESTING TIME

For each test section, add 5 to 10 minutes for reading directions.

☐ Reading—Survey	5 minutes
☐ Reading—Practice Test	10 minutes
☐ Reading—Part 1	50 minutes
☐ Reading—Part 2	50 minutes
☐ Mathematics—Survey	5 minutes
☐ Mathematics—Practice Test (<i>Scientific Calculator</i>)	10 minutes
☐ Mathematics—Part 1 (<i>Scientific Calculator</i>)	45 minutes
☐ Mathematics—Part 2 (<i>Scientific Calculator</i>)	15 minutes
☐ Language—Survey	5 minutes
☐ Language—Practice Test	10 minutes
☐ Language	50 minutes

Before Testing

Step 3: Organizing the Testing Area

- ☐ Plan for the distribution and collection of materials.
- ☐ Plan seating arrangements. Allow enough space between examinees to prevent sharing of answers.
- ☐ Eliminate distractions such as bells or telephones.
- ☐ Place a DO NOT DISTURB sign on the door of the testing room.
- ☐ Indicate starting and stopping times for each timed section on the board or on a large sheet of paper.
- ☐ Plan for accommodations to be provided as specified for individual examinees. Avoid calling attention to examinees who require accommodations.

Step 4: Prepare the Examinees

- ☐ Help examinees approach the testing in a relaxed, positive way.
- ☐ Explain that the purpose of taking an achievement test is to find out which skills have been learned and which skills need further development.
- ☐ Point out to examinees that some items may be more difficult than others and that some material may be new; examinees are not expected to know all the answers.
- ☐ Reassure examinees that they will be given ample time to do their best.
- ☐ Emphasize that the test requires no special preparation.

Step 5: Plan to Use Standardized Testing Procedures

To ensure that test results are valid, reliable, and equitable, standardized tests are to be administered using standardized testing procedures. These procedures indicate the exact directions, time limits, and scoring criteria to be used with the tests. It is very important that these standardized testing procedures be followed and that any deviations from standard testing conditions be documented so that scores may be interpreted appropriately.

Testing with Accommodations

When examinees have documented education plans indicating that they may participate in educational testing only under nonstandard conditions (e.g., extra testing time), appropriate accommodations should be made and documented according to the directions on Pages 7–9.

Coaching

Be sure examinees understand the directions and know how to mark answers. Assist them with test-taking mechanics, but be careful not to inadvertently give hints or clues that may indicate an answer or help eliminate answer choices.

Guessing

Encourage examinees to attempt all items. Tell them to read each item carefully and make their best attempt at answering. Be careful not to imply that they should guess randomly.

Invalidation of Tests

If an examinee is obviously selecting answers randomly, treat that examinee's work as invalid.

Special circumstances, interruptions, or distractions that affect individual or group performance can invalidate test results. Examinees who select random responses to test items, experience sudden illness, or become unduly disturbed by the testing situation should have their tests marked as invalid. An examinee may have one invalidated content area test while the other content area tests remain valid.

If you are not certain about how to treat a particular situation, consult your Test Coordinator.

Assessment Accommodations

The listed accommodations for TABE 13 & 14 are based on Data Recognition Corporation (DRC) research on accommodations published in the *Accommodations Supplement for TABE Assessments*. Please reference the supplement for guidance on how to record accommodations in the Multiple Student Upload (MSU) file and in the DRC INSIGHT Portal.

Role of Professional Standards

DRC strictly adheres to the accessibility and fairness standards in the American Educational Research Association (AERA), American Psychological Association, and National Council on Measurement in Education's *Standards for Educational and Psychological Testing* (2014, hereafter referred to as the *Standards*). The *Standards* require that, "where appropriate and feasible," test accommodations should be made available to examinees "to remove construct-irrelevant barriers that otherwise would interfere with examinees' ability to demonstrate their standing on the target constructs."

The *Standards* further require documentation of the "standard provisions for using the accommodation and for monitoring the appropriate implementation of the accommodation." Therefore, DRC recommends that this guidance be used in conjunction with U.S., state, and local educational authority policies and procedures that regulate how specific accommodations are determined for individual examinees and how test users demonstrate that examinees are afforded full access to the accommodations that DRC makes available to TABE examinees. The assignment of accommodations and other designated supports should follow expert judgments regarding the specific accommodations that are allowed for individual examinees in their Individualized Education Program (IEP), 504 Plan, or English Learner (EL)/Multilingual Learner (ML) classifications.

Before Testing

What Are Assessment Accommodations?

Assessment accommodations are changes in procedures or materials that increase equitable access during an assessment. These accommodations change how an examinee is tested but do not change what a test measures or the validity of the results.

Providing appropriate testing accommodations removes barriers that would otherwise prevent examinees from demonstrating their knowledge and skills. Examinees with accommodations are required to take the same assessment and reach the same level of proficiency as their peers.

Assessment accommodations must be used in accordance with state policy. If an examinee has an IEP, 504 Plan, or EL/ML classification, the use of accommodations must be consistent with it. Any accommodation that an examinee uses during TABE testing should be consistent with the examinee's classroom uses and experiences.

TABE 13 & 14 Assessment Universal Tools, Designated Supports, and Accommodations

There are three types of examinee accessibility features for TABE 13 & 14 assessments: universal tools, designated supports, and accommodations.

Universal Tools

Universal tools are tools that are available to all examinees, meaning they are available by default and are not required to be premarked in the DRC INSIGHT Portal or the MSU file. Universal tools for online administration are testing center provided and do not need to be identified in the MSU. One universal support that is provided by the testing engine, High Contrast, can be selected by the examinee during their test.

Designated Supports

Designated supports are locally approved supports for examinees with needs that have been identified by each examinee's educator or team.

These supports are testing center provided and do not need to be identified in the MSU.

Accommodations

Accommodations provide changes to the format of a test, the administration procedure, the examinee response method (e.g., communication device), or the setting (e.g., small group, special lighting).

It is not the purpose of this guidance to recommend specific accommodations that might be appropriate for individual examinees. Designated educators and test administrators must determine appropriate accommodations on an individual basis. There should be a clearly articulated purpose for using any accommodation based on the examinee's current level of functioning, learning characteristics, and individual needs. State policy must always dictate the specific determination and implementation of accommodations.

As noted above, assessment accommodations are determined by the examinee's team and should be implemented as such.

Accommodations for Online Administration

The following assessment accommodations are available for online administration. Use of accommodations can be recorded in the MSU. Examinees are not limited to this list, and any accommodations not included in these options can be recorded as Other.

- Audio (text-to-speech)
- Extended Time
- Other

Refer to Appendix B for a list of additional accommodations that can be offered locally by a testing center.

DURING TESTING

Step 6: Administer the Tests

Specific directions for the tests begin on the following page. Be sure to review the test directions in advance.

The following elements are used throughout the specific directions.

Information that is only for you and is not to be read aloud is printed in this type style.

SAY:

The directions you are to read aloud to the examinees are preceded by **SAY: and are printed in bold type.**



This symbol accompanies any information concerning the timing of the tests.

General Directions for Administering TABE Form 13 and Form 14

To ensure reliable results, please read all directions and guidelines before administering the TABE tests. In the Specific Directions section, the directions for the items should be followed exactly. Follow these steps to conduct the testing. Procedures for all of these steps are given in this manual.

1. Administer and score the Locator Test to determine the TABE level for each examinee.
2. Administer the Form 13 or Form 14 tests.
3. Score the tests.

Specific Directions for the Locator Test

This section contains specific directions for administering the Locator Test. Please review the appropriate directions before you administer the Locator Test.

To ensure reliable results, follow the directions for the items exactly.

Interpreting Locator Test Scores

In order to obtain the most accurate test results for each examinee, it is important to administer the level of TABE that best targets the examinee's skill level in each content area of the test. A good way to estimate these levels is to administer the Locator Test.

The points an examinee obtains on the Locator Test may be used to select the level(s) of TABE the examiner should administer.

The following chart shows the levels of TABE that are appropriate for points obtained on the Locator Test.

If an examinee's Locator Test scores indicate significant differences in Reading, Mathematics, and Language (e.g., more than two TABE levels apart), the examinee could be administered TABE tests from different levels. (For example, an examinee's Locator Test scores might indicate that an examinee should take Level M Reading but Level D Mathematics.)

NOTE: The cut points are guidelines. Use them in conjunction with any knowledge of the examinee's previous performance to help determine placement in TABE levels.

Locator Test Scores Evaluation Chart

Reading	Mathematics	Language	TABE Level to Administrator
0–6	0–7	0–7	E
7–10	8–10	8–12	M
11–13	11–14	13–14	D
14+	15+	15+	A

Use any previous knowledge of the examinee's performance to determine the appropriate TABE level to administer.

When administering TABE, make certain that the examinee has the correct level and form of the answer document, and be sure to use the correct answer keys and tables in scoring and interpreting the tests.

During Testing

Step 7: Administer Online Tests

Ensure that each examinee is sitting at a computer with the testing software installed. Screen captures are available in Appendix A to help examiners confirm that examinees are on the correct screen within the online assessment.

SAY: We are now ready to begin the TABE Online Tests. I will now pass out your Student Login Ticket, or Test Ticket. Do not begin until I tell you to do so.

Distribute individual Test Tickets. The Test Tickets are unique to each examinee, so match the correct Test Ticket to each examinee. When you are ready,

SAY: Now we are ready to begin. First, select the DRC INSIGHT Online Assessments icon. You should see the *Tests of Adult Basic Education* screen. Is there anyone who does not see the *Tests of Adult Basic Education* screen?

Pause to assist examinees as necessary. If an examinee receives an error message, note the content of the error message and contact the Test Coordinator. When all examinees are ready,

SAY: Under the *Tests of Adult Basic Education* logo in the middle of the screen, select Test Sign In. You should see the Test Sign-In screen appear. Is there anyone who does not see the Test Sign-In screen?

Pause to assist examinees as necessary. Check to make sure that the Test Sign-In screen includes the TABE logo. If an examinee receives an error message, note the content of the error message and contact the Test Coordinator. When all examinees are ready,

SAY: You may now enter your Username and Password in the spaces provided on the screen. Your individual Username and Password are found on your Test Ticket. When you have finished entering your Username and Password, select the “Sign In” button in the middle of the screen.

Pause while examinees enter their login credentials. Assist examinees as necessary to enter the information. Remember: Usernames and Passwords are unique to each examinee. If any Test Ticket has an error on it, please contact the Test Coordinator. When all examinees are ready,

SAY: When you have selected the “Sign In” button, a Welcome Screen opens. Is there anyone who does not see the Welcome Screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Look at the information on the Welcome Screen and make sure that the following facts about you are correct:

- Your name
- Your test name
- Your test session
- Your student ID
- Accommodations, if any

If the information about you is correct, select the “Continue” button. If the information is not correct, raise your hand.

Pause to assist examinees as necessary. Contact your Test Coordinator if an examinee finds an error on the Welcome Screen. When all examinees are ready,

SAY: After you have selected the “Continue” button, the Test Selection screen will open. Is there anyone who does not see the Test Selection screen?

Pause to assist examinees as necessary.

Specific Directions for the Locator and Levels E, M, D, and A Tests

This section contains specific directions for administering the Locator and Levels E, M, D, and A tests. Directions start on Page 16.

Please review the directions before you administer the tests.

To ensure reliable results, follow the directions for the items exactly.

LOCATOR TEST ONLINE

Before administering the Locator Test, be sure to read Pages 14 and 15 in this manual.

The time limits specified for the Locator Test are primarily for administrative convenience.

Most examinees will complete the test sections within the allotted time; however, the examiner may allow additional time for examinees whose reading or writing abilities are limited.

The Locator Test takes approximately 75 minutes to administer. Distribute scratch paper and a pencil with a good eraser to each examinee.

Reading

SAY: We are now ready to begin. Select the Reading test. Once you have selected Reading Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: Now we will do the Reading test. Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 35 minutes to do the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.

Locator Test Online



Record the starting and stopping times for the Reading test.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

35 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 1 of the Mathematics test.

Mathematics—Part 1

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed in Part 1 of the Mathematics test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 10 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

10 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

SAY: Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 2 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Locator Test Online

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 9. You will have 10 minutes to do Part 2 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 9 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	10 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Language

SAY: Select the Language test. Once you have selected Language Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

Find Question 1. You will have 20 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for the Language test.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	20 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Locator Test Online

At the stopping time,

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect and discard used scratch paper. Securely discard Test Tickets.

READING—FORM 13, LEVEL E ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: **Helpful Testing Hints**

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: **Now we will do the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.**

Read all the directions and information carefully. When you come to the words END TEST, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: **Select the “Begin the Test” button at the bottom of the screen. (Pause.)**

SAY: **You have 10 minutes to complete the Reading Practice Test.**

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: **When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.**

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 13, Level E Online

Level E—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of Part 1 of Reading. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level E—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 2.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

50 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Reading—Form 13, Level E Online

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

READING—FORM 13, LEVEL M ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: **Helpful Testing Hints**

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: **This section of the test is the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.**

Read all the directions and information carefully. When you come to the words END TEST, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: **Select the “Begin the Test” button at the bottom of the screen. (Pause.)**

SAY: **You have 10 minutes to complete the Reading Practice Test.**

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: **When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.**

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 13, Level M Online

Level M—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of Part 1 of Reading. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level M—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.

Reading—Form 13, Level M Online



Record the starting and stopping times for Reading—Part 2.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

50 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

READING—FORM 13, LEVEL D ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: **Helpful Testing Hints**

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: **This section of the test is the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.**

Read all the directions and information carefully. When you come to the words END TEST, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: **Select the “Begin the Test” button at the bottom of the screen. (Pause.)**

SAY: **You have 10 minutes to complete the Reading Practice Test.**

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: **When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.**

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 13, Level D Online

Level D—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level D—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 2.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

50 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Reading—Form 13, Level D Online

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

READING—FORM 13, LEVEL A ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: **Helpful Testing Hints**

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: **This section of the test is the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.**

Read all the directions and information carefully. When you come to the words END TEST, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: **Select the “Begin the Test” button at the bottom of the screen. (Pause.)**

SAY: **You have 10 minutes to complete the Reading Practice Test.**

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: **When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.**

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 13, Level A Online

Level A—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of Part 1 of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level A—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.

Reading—Form 13, Level A Online



Record the starting and stopping times for Reading—Part 2.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

50 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

MATHEMATICS—FORM 13, LEVEL E ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Practice Test

If you haven't already, distribute scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the "Next" arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the "Down" arrow next to the question number and select the question you'd like to see.

When you are ready to finish your test, select the "Review/End Test" button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the "End Test" button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 13, Level E Online

Level E—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. in Part 1 of the Mathematics test.

Are there any questions?



Calculators are not allowed in Part 1 of the Mathematics Test.

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

45 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Mathematics—Form 13, Level E Online

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level E—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed in Part 2 of the Mathematics Test.

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1 You will have 15 minutes to do Part 2 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

15 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Mathematics—Form 13, Level E Online

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

MATHEMATICS—FORM 13, LEVEL M ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Practice Test

If you haven't already, distribute scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the "Next" arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the "Down" arrow next to the question number and select the question you'd like to see.

When you are ready to finish your test, select the "Review/End Test" button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the "End Test" button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 13, Level M Online

Level M—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed in Part 1 of the Mathematics test.



You will need a protractor for some of the questions in Part 1. The protractor tool will be available for questions that need a protractor.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

45 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level M—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 2 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

Mathematics—Form 13, Level M Online

SAY: Find Question 1. You will have 15 minutes to do Part 2 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	15 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

MATHEMATICS—FORM 13, LEVEL D ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level D—Practice Test

If you haven't already, distribute scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the "Next" arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the "Down" arrow next to the question number and select the question you'd like to see.

When you are ready to finish your test, select the "Review/End Test" button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the "End Test" button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 13, Level D Online

Level D—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 1 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

45 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Mathematics—Form 13, Level D Online

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level D—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed on Part 2 of the Mathematics test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

Mathematics—Form 13, Level D Online

SAY: Find Question 1. You will have 15 minutes to do Part 2 of Mathematics. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	15 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

MATHEMATICS—FORM 13, LEVEL A ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Practice Test

If you haven't already, distribute scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the "Next" arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the "Down" arrow next to the question number and select the question you'd like to see.

When you are ready to finish your test, select the "Review/End Test" button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the "End Test" button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 13, Level A Online

Level A—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 1 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

45 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level A—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 2 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

Mathematics—Form 13, Level A Online

SAY: Find Question 1. You will have 15 minutes to do Part 2 of Mathematics. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	15 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

LANGUAGE—FORM 13, LEVEL E ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level E

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

LANGUAGE—FORM 13, LEVEL M ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

Language—Form 13, Level M Online

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level M

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Language—Form 13, Level M Online

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

LANGUAGE—FORM 13, LEVEL D ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Form 13, Level D Online

Level D

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

LANGUAGE—FORM 13, LEVEL A ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

Language—Form 13, Level A Online

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level A

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Language—Form 13, Level A Online

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

READING—FORM 14, LEVEL E ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

SAY: The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

SAY: Please complete the survey questions. Please follow the directions for each question.

SAY: After this survey is complete, you will take a practice test. Then, you will take your test.

SAY: Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: Now we will do the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words END TEST, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Reading Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 14, Level E Online

Level E—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of Reading. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level E—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 2.

RECORD THE STARTING TIME: _____	TESTING TIME: 50 MINUTES	RECORD THE STOPPING TIME: _____
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During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Reading—Form 14, Level E Online

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

READING—FORM 14, LEVEL M ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Reading Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 14, Level M Online

Level M—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Reading—Form 14, Level M Online

SAY: Stop. This is the end of Part 1 of Reading. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level M—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 2.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

50 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Reading—Form 14, Level M Online

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

READING—FORM 14, LEVEL D ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Reading Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 14, Level D Online

Level D—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level D—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Reading—Form 14, Level D Online

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

READING—FORM 14, LEVEL A ONLINE

Reading—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Reading—Survey. Once you have selected the Reading Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Reading Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Practice Test

SAY: We are now ready to begin. Select the Reading Practice Test. Once you have selected Reading Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Reading Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Reading Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Reading Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Reading—Form 14, Level A Online

Level A—Part 1

SAY: We are now ready to begin. Select Reading—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 1 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a 10-minute break. Then we will do Part 2 of the Reading test.

All materials must remain secure during the break. Following the break, go on to Reading—Part 2.

Level A—Part 2

SAY: Select Reading—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do Part 2 of the Reading test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Reading—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Reading—Form 14, Level A Online

At the stopping time,

SAY: Stop. This is the end of the Reading test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

MATHEMATICS—FORM 14, LEVEL E ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Practice Test

If you haven't already, distribute scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the "Next" arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the "Down" arrow next to the question number and select the question you'd like to see.

When you are ready to finish your test, select the "Review/End Test" button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the "End Test" button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 14, Level E Online

Level E—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed in Part 1 of the Mathematics Test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

45 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level E—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed in Part 2 of the Mathematics Test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

Mathematics—Form 14, Level E Online

SAY: Find Question 1. You will have 15 minutes to do Part 2 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	15 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

MATHEMATICS—FORM 14, LEVEL M ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 16 and 17. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Practice Test

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 14, Level M Online

Level M—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed in Part 1 of the Mathematics test.



You will need a protractor for some of the questions in Part 1. The protractor tool will be available for questions that need a protractor.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

45 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level M—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 2 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 15 minutes to do Part 2 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.

Mathematics—Form 14, Level M Online



Record the starting and stopping times for Mathematics—Part 2.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

15 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

MATHEMATICS—FORM 14, LEVEL D ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level D—Practice Test

If you haven't already, distribute scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the "Next" arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the "Down" arrow next to the question number and select the question you'd like to see.

When you are ready to finish your test, select the "Review/End Test" button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the "End Test" button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 14, Level D Online

Level D—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 1 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	45 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level D—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are not allowed on Part 2 of the Mathematics test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

Mathematics—Form 14, Level D Online

SAY: Find Question 1. You will have 15 minutes to do Part 2 of Mathematics. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	15 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

MATHEMATICS—FORM 14, LEVEL A ONLINE

Mathematics—Survey

Begin instructions with Step 7, Pages 14 and 15. Distribute scratch paper and pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics—Survey. Once you have selected the Mathematics Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Mathematics Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Practice Test

If you haven't already, scratch paper and a pencil with a good eraser to each examinee. Then,

SAY: We are now ready to begin. Select the Mathematics Practice Test. Once you have selected Mathematics Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the "Next" arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the "Down" arrow next to the question number and select the question you'd like to see.

When you are ready to finish your test, select the "Review/End Test" button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the "End Test" button.

Confirm you would like to "End Test" or "Return to Questions."

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will **CONTINUE TO RUN** while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Mathematics Practice Test. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions may have two parts. You will be asked to identify all the correct answers.

Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Mathematics Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Mathematics Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Mathematics—Form 14, Level A Online

Level A—Part 1

SAY: We are now ready to begin. Select Mathematics—Part 1. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 1 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 45 minutes to do Part 1 of the Mathematics test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 1.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

45 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Mathematics—Form 14, Level A Online

SAY: Stop. This is the end of Part 1 of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished.

Now we will do Part 2 of the Mathematics test.

Pause to assist examinees as necessary. When all examinees are ready,

Level A—Part 2

SAY: Select Mathematics—Part 2. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished.



Calculators are allowed on Part 2 of the Mathematics test. Click on the calculator icon in the test to access the calculator.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

Mathematics—Form 14, Level A Online

SAY: Find Question 1. You will have 15 minutes to do Part 2 of Mathematics. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Mathematics—Part 2.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	15 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Mathematics test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard scratch paper and Test Tickets.

LANGUAGE—FORM 14, LEVEL E ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level E

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

LANGUAGE—FORM 14, LEVEL M ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

Language—Form 14, Level M Online

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level M

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

Language—Form 14, Level M Online

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

LANGUAGE—FORM 14, LEVEL D ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level D

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

RECORD THE STARTING TIME:	TESTING TIME:	RECORD THE STOPPING TIME:
_____	50 MINUTES	_____

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

At the stopping time,

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

LANGUAGE—FORM 14, LEVEL A ONLINE

Language—Survey

Begin instructions with Step 7, Pages 14 and 15. Then,

SAY: We are now ready to begin. Select the Language—Survey. Once you have selected the Language Survey, the Survey Directions screen will open. Is there anyone who does not see the Survey Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the Survey Directions. Read the Survey Directions silently as I read them aloud.

Survey Directions

The purpose of this survey is to gather information about you. The information you provide will only be used by Data Recognition Corporation. It will not be shared with anyone else. Your responses will only be used for research purposes. They will not impact your scores on this test or any other TABE tests.

Please complete the survey questions. Please follow the directions for each question.

After this survey is complete, you will take a practice test. Then, you will take your test.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. (Pause.)

SAY: You have 5 minutes to complete the Language Survey.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Survey, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Language—Practice Test

SAY: We are now ready to begin. Select the Language Practice Test. Once you have selected Language Practice Test, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: I will now read the General Test Directions. Read the General Test Directions silently as I read them aloud. Use the scroll bar on the right side to follow along.

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Navigation

Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

After you have answered a question, select the “Next” arrow at the bottom of the screen to go to the next question.

To move quickly to any question on the test, select the “Down” arrow next to the question number and select the question you’d like to see.

When you are ready to finish your test, select the “Review/End Test” button in the lower left-hand corner.

If you have left a question unanswered or if you have flagged a question as a reminder to return to a test question, you can return to that question.

When you are ready to finish the test, select the “End Test” button.

Confirm you would like to “End Test” or “Return to Questions.”

Are there any questions?

Pause to assist examinees as necessary. When all examinees are ready,

Language—Form 14, Level A Online

SAY: Helpful Testing Hints

Only one question at a time will appear on the screen.

If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.

If you need to go away from your computer, select the “Pause” button. Select the “Resume” button to continue. The Pause feature will only allow you to pause the test for up to 20 minutes. The test timer will CONTINUE TO RUN while the test is paused.

To see your progress on the test, select the “Review/End Test” button. You may go to any question by selecting it from the list that appears on the screen.

Select the “Help” button to find more information.

Are there any questions?

Pause to assist examinees as necessary.

SAY: This section of the test is the Language Practice Test. Read all the directions and information carefully. When you come to the words **END TEST**, you have finished this section of the test. You may check your answers in this section only. Then sit quietly until the other examinees have finished.

Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: You have 10 minutes to complete the Language Practice Test.

Check to be sure that examinees are in the right session of the test and are selecting circles correctly. At the stopping time,

SAY: When you are finished with the Language Practice Test, select “Review/End Test” in the bottom left-hand corner of the screen. Then select “End Test.” You will be asked to confirm that you are finished by selecting “Submit.” This will take you back to the Test Selection screen.

Pause to assist examinees as necessary. When all examinees are ready,

Level A

SAY: We are now ready to begin. Select Language. Once you have selected the session, the General Test Directions screen will open. Is there anyone who does not see the General Test Directions screen?

Pause to assist examinees as necessary. When all examinees are ready,

SAY: Remember to read all the directions and information carefully. Some questions in this test will have only one correct answer. Some questions will have more than one correct answer. Some questions will have two parts. You will be asked to identify all the correct answers.

Click on the “Next” button in the bottom right-hand corner to go to the next question. When you have completed all questions, click on the “Review/End Test” button in the bottom left-hand corner. You may then review your answers in this session only. When you have completed your review of the test, select “End Test.” You will be asked to select “Submit” to confirm that you are finished. Are there any questions?

When you are sure that all examinees understand the directions, continue.

SAY: Select the “Begin the Test” button at the bottom of the screen. *(Pause.)*

SAY: Find Question 1. You will have 50 minutes to do the Language test. You may begin.

Check to be sure that all examinees have Question 1 on their screens.



Record the starting and stopping times for Language.

**RECORD THE
STARTING TIME:**

TESTING TIME:

**RECORD THE
STOPPING TIME:**

50 MINUTES

During the test, check to be sure that examinees are in the right session of the test and are selecting circles correctly.

Language—Form 14, Level A Online

At the stopping time,

SAY: Stop. This is the end of the Language test. If you have not done so already, select the “Review/End Test” button followed by the “End Test” button. Then click on “Submit” to confirm that you are finished. Then select “Exit,” which will take you back to the Test Sign-In screen.

We will take a break now.

Resume testing when you are sure the examinees are ready to go on.

If this is the end of the testing session,

SAY: This is the end of the online testing session. Thank you for working so hard. I will now collect your Test Tickets.

This is the end of the online testing session. Collect all test materials. Securely discard Test Tickets.

APPENDIX A

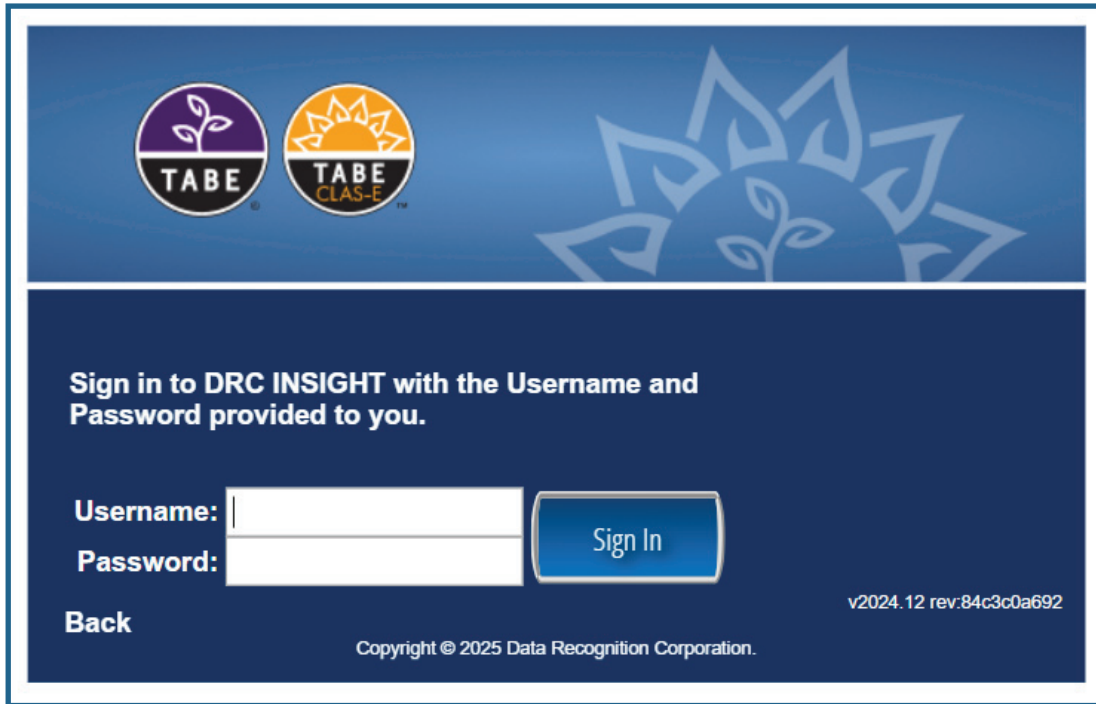
Screen Captures from Online Assessment

Tests of Adult Basic Education Screen



Appendix A

Test Sign-In Screen



The Test Sign-In Screen features a blue header with the TABE and TABE CLAS-E logos. Below the logos, a large blue banner contains the text "Sign in to DRC INSIGHT with the Username and Password provided to you." Below this banner, there are two input fields for "Username:" and "Password:", followed by a blue "Sign In" button. At the bottom left is a "Back" link, and at the bottom right is the version number "v2024.12 rev:84c3c0a692". The footer contains the copyright notice "Copyright © 2025 Data Recognition Corporation."

Sign in to DRC INSIGHT with the Username and Password provided to you.

Username:

Password:

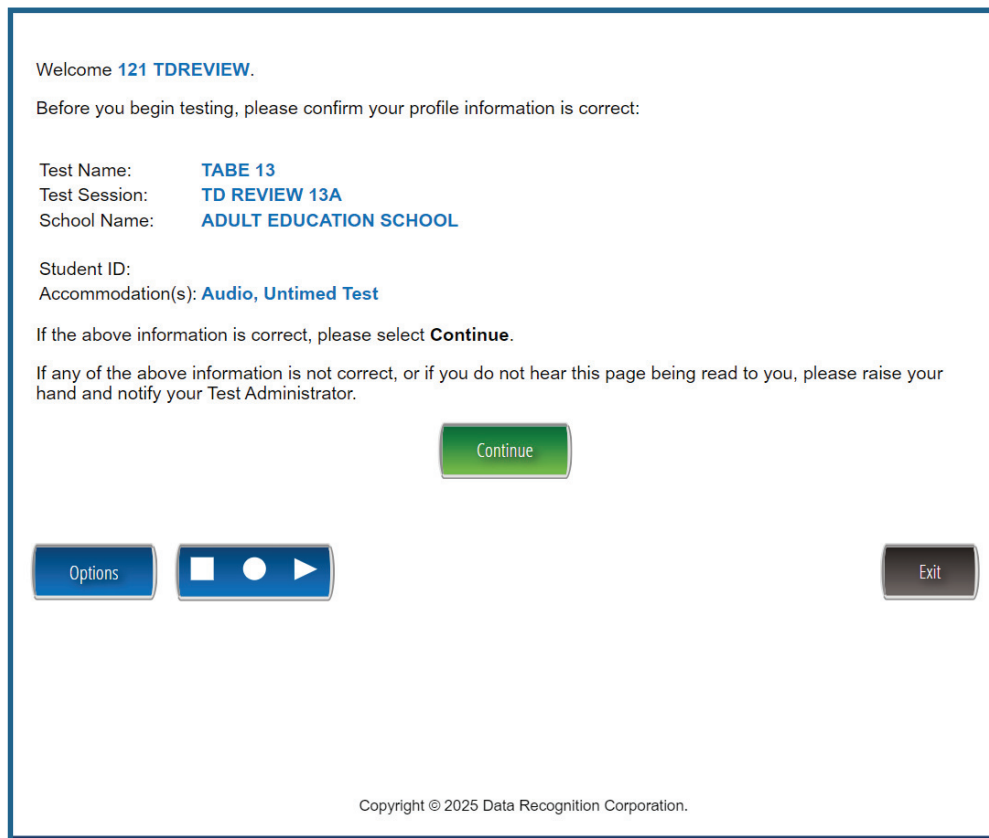
Sign In

Back

v2024.12 rev:84c3c0a692

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Welcome Screen



The Welcome Screen displays a white background with a blue border. It starts with a welcome message "Welcome 121 TDREVIEW." followed by a prompt to confirm profile information. The profile details are listed: Test Name (TABE 13), Test Session (TD REVIEW 13A), School Name (ADULT EDUCATION SCHOOL), Student ID, and Accommodation(s) (Audio, Untimed Test). Instructions follow, asking the user to select "Continue" if the information is correct or to raise their hand if not. A green "Continue" button is centered below the text. At the bottom, there are three buttons: "Options", a media control bar (stop, play, next), and "Exit". The footer contains the copyright notice "Copyright © 2025 Data Recognition Corporation."

Welcome 121 TDREVIEW.

Before you begin testing, please confirm your profile information is correct:

Test Name: TABE 13

Test Session: TD REVIEW 13A

School Name: ADULT EDUCATION SCHOOL

Student ID:

Accommodation(s): Audio, Untimed Test

If the above information is correct, please select **Continue**.

If any of the above information is not correct, or if you do not hear this page being read to you, please raise your hand and notify your Test Administrator.

Continue

Options

Exit

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Test Selection Screen

The following tests have been scheduled for **121 TDREVIEW!**

Once instructed, click on the test link below to start the test.
If no additional tests are available, please select **Exit** to close the application.

- [Reading - Survey](#) (Click Here)
- [Reading - Practice Test](#) (Click Here)
- [Reading 13 - Part 1](#) (Click Here)
- [Reading 13 - Part 2](#) (Click Here)
- [Mathematics - Survey](#) (Click Here)
- [Mathematics - Practice Test](#) (Click Here)
- [Mathematics 13 - Part 1](#) (Click Here)
- [Mathematics 13 - Part 2](#) (Click Here)
- [Language - Survey](#) (Click Here)
- [Language - Practice Test](#) (Click Here)
- [Language 13](#) (Click Here)

Options  Exit

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General Test Directions Screen

Reading - Practice Test 121 TDREVIEW

General Test Directions

This screen shows an image to check if your computer screen is set up correctly. There should be three circles in the image below. If you do not clearly see three circles, please raise your hand.



Navigation

- Only one question at a time will appear on the screen. If the entire question does not fit on the screen, a scroll bar will appear on the right side of the window.
- After you have answered a question, select the  **Next** arrow at the bottom of the screen to go to the next question.
- To move quickly to any question on the test, select the  **Down** arrow next to the question number and select the question you'd like to see.
- When you are ready to finish your test, select the  **Review/End Test** button



Options  Exit

APPENDIX B

Examples of Accommodations

Many accommodations can be offered locally by the testing center, according to the examinee's needs. The list below is not exhaustive and is meant to demonstrate examples of possible examinee accommodations.

Presentation

The examinee may:

- Use visual magnifying equipment
- Use a large-print edition of the test
- Use audio amplification equipment
- Use markers to maintain place
- Have directions read aloud
- Use an audio recording of directions
- Have directions presented through sign language
- Use directions that have been marked with highlighting
- Have stimulus material, question and/or answer choices read aloud, except for a reading test
- On computer-based testing, use text-to-speech audio for questions and/or answer choices, except for a reading and a language test
- Use an audio recording for stimulus materials, questions, and/or answer choices, except for a reading test
- Have stimulus material, questions, and/or answer choices presented through sign language, except for a reading test
- Use communication devices (e.g., text-talk converter), except for a reading test
- Have computer presentation of a test that is not otherwise available for computer presentation
- Use a calculator or arithmetic tables, except for Level E Mathematics, Level M Mathematics—Part 1, and Level D Mathematics—Part 2
- Use Braille or other tactile form of print
- On a reading test, have stimulus material, questions, and/or answer choices presented through sign language
- On a reading or a language test, use a text-talk converter where the reader is required to construct meaning and decode words from text
- On a reading test, use an audio recording of stimulus material, questions, and/or answer choices
- On a computer-based reading test, use text-to-speech audio for questions and/or answer choices, including "Passage Audio"
- Have directions, stimulus material, questions, and/or answers choices paraphrased
- Use a calculator or arithmetic tables that change the construct being measured for Level E Mathematics, Level M Mathematics—Part 1, Level D Mathematics—Part 2
- Use a dictionary for a language test

Response

The examinee may:

- Mark responses in test book
- Mark responses in large-print answer document
- For selected-response, multi-select, evidence-based selected response, and gridded-response items, indicate responses to a scribe
- Record responses on audio
- Use a computer, Braille writer, or other machine (e.g., communication board) to respond
- Use a template to maintain place for responding
- Indicate response with other communication devices (e.g., speech synthesizer)
- Use graph paper to align work
- Use a spelling checker, except for a language test

Setting

The examinee may:

- Take the test alone or in a study carrel
- Take the test with a small group or different class
- Take the test at home or in a care facility (e.g., hospital), with supervision
- Use adaptive furniture (e.g., chairs/desks/foot wells)
- Use special lighting and/or acoustics

Timing/Scheduling

The examinee may:

- Take more breaks that do not result in extra time or opportunity to study information in a test already begun
- Use flexible scheduling (e.g., time of day, days between sessions) that does not result in extra time or opportunity to study information in a test already begun
- Use extra time for any timed test
- Take more breaks that result in extra time for any timed test
- Extend the timed section of a test over more than one day, even if extra time does not result
- Use flexible scheduling (e.g., time of day, days between sessions) that results in extra time



TABE 13 & 14

Test Directions

ONLINE