



Office of Financial Aid

2018 - 2019
Satisfactory Academic Progress
Appeal Form

Student Name: _____ Student ID: _____

A student may appeal the loss of Federal aid eligibility if **extenuating circumstances** existed that affected academic performance. If a student chooses to submit an appeal, an **explanation** detailing the unusual or extenuating circumstances must be provided.

Submitting an appeal does not guarantee that reinstatement will be granted. If the appeal is denied, you will not receive any Federal student aid and should make other payment arrangements to cover your tuition, fees and other expenses. You will be notified of the final decision concerning your appeal via your SUNY Erie email account. All appeal decisions are final.

Failure to provide sufficient supporting documentation will result in the denial of your appeal request.

Please indicate the term for which you are appealing to receive Federal Title IV aid. (You may only check one term)

Summer 2018

Fall 2018

Spring 2019

Required Documentation

Personal Statement:

Please provide a detailed statement (preferably typed) explaining the extenuating circumstances that existed affecting your academic performance. Be sure to include actions taken to prevent future failure to meet SAP requirements.

Note: The extenuating circumstances must have occurred during the period of enrollment.

Supporting Documents:

Supporting **documentation must be attached** to support the reason(s) for appeal. An appeal will not be reviewed without sufficient supporting documentation. Supporting documentation may include but is not limited to:

- Medical documents or statement regarding an accident;
- Injury or illness confirmed by a doctor or statement from a non-family member;
- Certificate of death of a family member;
- Divorce decree;
- Proof of unemployment;
- Character reference if reasons are not documentable

Certification:

By signing below, I acknowledge and confirm that the information provided is complete and correct. Purposely giving false or misleading information may result in federal fines, jail sentence, or both.

Student Signature
FACPA18

Date