



Office of Financial Aid

2019 - 2020
Satisfactory Academic Progress
Appeal Form

Student Name: _____ Student ID: _____

Complete this form to appeal the loss of your federal aid. You must be able to document a severe or unusual circumstance that affected your grades.

Submitting an appeal does not guarantee that reinstatement will be granted.

Failure to provide sufficient supporting documentation will result in the denial of your appeal request.

Please indicate the term for which you are appealing to receive Federal student aid.

(You may only check one term)

Summer 2019

Fall 2019

Spring 2020

Instructions:

1. Write a detailed explanation of your situation. Be sure to include actions taken to prevent future failure to meet SAP requirements.

2. Include documents to support the reason for your appeal.

Supporting documentation may include but is not limited to:

- Medical documents or statement regarding an accident
- Injury or illness confirmed by a doctor or statement from a non-family member
- Certificate of death of a family member
- Divorce decree
- Proof of unemployment
- Letter of support from family or friends familiar with your situation if circumstances cannot be documented

Next Steps:

You will be notified of the appeal decision by email to your SUNY Erie account.

All appeal decisions are final.

Certification:

By signing below, I acknowledge and confirm that the information provided is complete and correct. Purposely giving false or misleading information may result in federal fines, jail sentence, or both.

Student Signature
FACPAP19

Date